



RGa REQUEST

RGa # _____

Company Name: _____

Credit Memo Number: _____

Customer Number: _____

Credit Memo Date: _____

Date: _____

Credit Memo Amount: _____

EXCHANGE

Return Item	Qty	G/D	Warehouse Check	Customer Signature/Name	Date

Item Given	Qty	Warehouse Check	Customer Signature/Name	Date

RETURN

Return Item	Qty	G/D	Reason	Warehouse Check	Price	Customer Signature/Name

PRICE CORRECTIONS

Item	Qty	Original Price	Correct Price	Price Difference